

**Advertisement for Request for Proposals -  
City Attorney  
for the City of Winona, Minnesota**

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The Winona City Council invites interested law firms to submit written proposals to provide City Attorney services to the City of Winona effective January 1, 2011. As City Attorney, the selected law firm and individuals representing the firm will be expected to provide a wide range of legal services.

The City Attorney is expected to establish, develop and maintain a close and trusted relationship with the City Council and City Manager. The City Council believes this is critical to the success of the City. The City Council typically meets on the first and third Mondays at 6:30 pm of each month. Due to holidays and other such occurrences, the Council meetings are occasionally changed to different days. Periodically there may also be special Council meetings.

Proposals will be screened and the top candidates will be selected by a subcommittee appointed by the City Council. The City Council will interview the candidates recommended by the subcommittee.

Law firms or individuals interested in submitting proposals for City Attorney shall submit eight (8) complete copies of the proposal along with a proposed contractual agreement, in a sealed envelope bearing the caption, "**City Attorney Proposal**" by 2:00 pm on Thursday, September 16, 2010. The envelope shall be delivered to:

Eric Sorensen, City Manager, City of Winona, 207 Lafayette Street, PO Box 378, Winona, MN 55987.

The City Council reserves the right to reject all proposals, to request additional information concerning any proposal for purposes of clarification, to accept or negotiate any modification to any proposal following the deadline for receipt of all proposals, and to waive any irregularities if such would serve the best interests of the City as determined by the City Council.

The complete Request for Proposals may be obtained at the office of the City Manager, 207 Lafayette Street, PO Box 378, Winona, MN 55987, or by phone at 507-457-8234.

Dated: August 3, 2010

Monica Hennessy Mohan  
City Clerk