## **Program Codes**

	EZ Activity Camp	
1129	Languages and Local Culture	1037
1130	Discovering the River and the Land	1038
1131	Creatures that Live in Your Neighborhood	1039
1132	Discovering the River and the Land	1040
	Intro to Organized Sports and Games	1041
1133	Languages and Local Culture	1042
1134	Creatures that Live in Your Neighborhood	1043
1135	Intro to Organized Sports and Games	1044
1136	Guard Start	
		1040
1126		1049
	Session Iwo	1050
	Junior Water Safety Instructor	
1120	Session One	1051
	Session Two	1052
1032		
1033	Lifeguard Training	
1034	Lifeguard Training	1045
1035	Preschool Craft & Story	
1036	Session One	1026
	Session Two	1027
1028	Track & Field	
1029	Hershey's Track & Field	1025
	Twins Trin	
	•	1035
1030	-	
1031	•	1159
	G144C5 0 0	1133
1024		
	1130 1131 1132 1133 1134 1135 1136 1126 1127 1128 1032 1033 1034 1035 1036 1028 1029	Languages and Local Culture  1130 Discovering the River and the Land  1131 Creatures that Live in Your Neighborhood  1132 Discovering the River and the Land  Intro to Organized Sports and Games  1133 Languages and Local Culture  1134 Creatures that Live in Your Neighborhood  1135 Intro to Organized Sports and Games  1136 Guard Start  Session One  1126 Session Two  1127  1128 Junior Water Safety Instr  Session One  Session Two  1032  1033 Lifeguard Training  1034 Lifeguard Training  1035 Preschool Craft & Story  1036 Session Two  1028 Track & Field  1029 Hershey's Track & Field  Twins Trip  August 5th  Volleyball Instructional Legardes 6 - 8

## **REGISTRATION PROCESS**

You read correctly, mass registration is a distant memory. This past fall, the Winona Park Recreation Department in conjunction with the Winona State University Recreation Department surveyed our participants regarding Mass Registration. Those surveys overwhelmingly indicated that participants did not enjoy our Mass Registration process and a change was needed. Currently, we do not have the capability to take credit card payments, so we went with a Mail-in/Drop off Registration Process. This registration process is for programs only; memberships will be sold separately at the Park Recreation Office. This is a new process, so we ask for your patience. Below are the guidelines for the new process.

On the back page of this guide is the registration form. We ask that you fill the form out completely prior to returning it to the Park Recreation Office. If you need additional forms, they are available in our office.

- 1. Choose the program(s) you would like to register.
- 2. Choose an alternate, if you wish, just in case a program is closed.
- 3. Fill in the registration form completely using the program code information on page 10 & 11.
- Total your registration form(s) (prices are shown in the program description) and include a check or money order with your form. Please NO CASH.
- Your registration form can be mailed to the Park Recreation Department or dropped off at our office. All forms must be postmarked by April 23, 2004 or dropped off at our office by 4:30 p.m. on April 23, 2004.
- 6. You may drop your form in our drop box located in the alley between City Hall and Fortress Bank.
- 7. Participants will be registered via a daily lottery system. Those that mail-in/drop off their form(s) on 4-12-2004 will be registered prior to those that mail-in/drop off their form(s) on 4-13-2004 and so on and so on. This daily lottery system will be in affect until 4-23-04.
- 8. The lottery system is done daily. So dropping off your form at 8:00 a.m. on 4-12-04 has the same 'chance' as someone that mail-in/ drop off his or her form(s) at 4:20 p.m on 4-12-04.
- 9. The deadline for Mail-in/drop off registrations will be April 23, 2004.
- Registrations will be entered into our computer system the week of April 26, 2004.
- 11. A receipt and registration confirmation along with specific program details will be sent in the mail after all registrations are entered.
- 12. No registrations will be taken from April 26 May 7, 2004.
- 13. Regular Walk-in registrations begin May 10, 2004.
- 14. Early Bird Fees end May 21, 2004, so register early.